



Principal: Saskia Turner
MSFD, MATOD

Level 1/35 Front st
PO BOX 670 Mossman QLD 4873
Ph / fax: 07 40983921
email: info@bodiesinmotion.net.au
website: www.bodiesinmotion.net.au

Enrolment Form

Student Name:	DOB:
Postal Address:	
Student Email:	
Home Phone:	Student Mobile:
Mothers Name:	Fathers name:
Mothers Business name:	Fathers Business name:
Mothers Mobile:	Fathers Mobile:
Mothers Work:	Fathers Work:
Mothers Email:	Fathers Email:

***Please note: All correspondence will be sent to the above email addresses. If you would prefer a paper copy, please check the box:*

School attending:	School Grade:
Allergies or Medical conditions:	
Alternative Emergency Contact 1:	Contact 1 Number:
Alternative Emergency Contact 2:	Contact 2 Number:
How did you hear about us:	

What classes are you interested in:

Jazz	<input type="checkbox"/>	Tap	<input type="checkbox"/>	Contemporary	<input type="checkbox"/>	Commercial Jazz	<input type="checkbox"/>
Ballet	<input type="checkbox"/>	Hip Hop	<input type="checkbox"/>	Musical Theatre (where available)	<input type="checkbox"/>	Dance & Play	<input type="checkbox"/>
Dance Prep	<input type="checkbox"/>	Kindy Dance	<input type="checkbox"/>	Mummy & Me	<input type="checkbox"/>	Adult Tap	<input type="checkbox"/>
Boys only program	<input type="checkbox"/>	Performance	<input type="checkbox"/>	Eisteddfod	<input type="checkbox"/>	Adult Jazz	<input type="checkbox"/>
						Funk Hip Hop	<input type="checkbox"/>

Conditions of Enrolment

- Enrolment forms must be completed for all students, and signed by a parent / guardian over the age of 18.
- Agreement of the Bodies in Motion Dance Schools fee policy (please see reverse / below)**
- Correct uniform, punctuality and consistent attendance are to be strived for at all times.
- Students are to show courtesy to teachers, fellow students and parents of students **at all times**.
- Jewellery and other valuables should not be brought to class. Bodies in Motion Dance School take no responsibility for personal property.
- In case of an emergency, if parents or alternative parties cannot be contacted, Bodies in Motion will seek the relevant medical advice.
- All photos and video footage of students engaging in Bodies in Motion Dance School activities remain property of Bodies in Motion and may be using for promoting and advertising purposes. Please advise if you do not wish for your child's image to be used. I agree I disagree
- All students will adhere to the Bodies in Motion Dance School Handbook Guidelines at all times.

By signing this enrolment form, I agree to the above Conditions of Enrolment

Signed: _____ Date: _____



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FEES POLICY 2015

- Term fees are calculated on an average of four terms, regardless of length (this is an annual fee divided by 4). All classes will still be conducted on Student Free days but NOT Public Holidays. Make up classes will be scheduled during school holidays for classes missed due to Public holidays.
- Accounts for each term will be sent prior to the commencement of every term and due 14 days from the first day of term.
- New enrolments will have their accounts mailed / emailed within two weeks of enrolment
- ALL accounts must be finalised within 14 days of invoice date *unless* a payment agreement is in place
- Payment of the \$30 insurance levy to be paid on enrolment
- Late payment will result in a penalty charge of 10% of the remaining balance if fees are not paid within 14 days of invoice unless a payment agreement is in place
- **Full payment or payment arrangement of Term Fees, costume levies, family contributions and insurance is to be made before the due date** of each term. Students with outstanding fees will be notified and **have their enrolment suspended**, until full payment is received or other arrangements been made.
- Discounts are available for families taking 2 or more classes.
- Cancellation of private lessons MUST give 24 hours notice. All cancelled classes giving less notice will forfeit fees charged and entitlement to a make up class. The class can be made up at the principal's discretion
- No refunds will be given if students decide to cease classes after the sixth week of each term unless at least a months notice has been given in writing/email.
- Costume fees are charged in full at the beginning of term 2 and are due no later than the first week in term 3. We begin to purchase costumes for the end of year concert in term 3 and unless payment has been made, WE WILL NOT be purchasing a costume unless a signed agreement has been made to pay at a later date. The costume fee is non refundable once the studio has purchased the costume!
- If your child/children will be participating in the end of year concert you will be invoiced a Family contribution of \$75 in term 2. This is payable no later than the 1st August 2015 to ensure your involvement. Failure to settle this will mean NO CONCERT!
- Overhead costs continue regardless of attendees, therefore no refunds will be given for missed classes due to decisions of a personal nature (i.e. family dinner, grandparents visiting, short holidays etc) . If cancelled by the teacher, a make up class with be offered or a credit on the following term's account will be given.

I thank parents and students for their understanding and remind everyone that the running of the school to the highest standard depends on the financial support of ALL students and parents.

Yours truly,
Saskia Turner (Principal)

Bodies in Motion Dance School FEES POLICY 2015 Agreement

Name Child/Children enrolled: _____

I _____, am aware and consent to the above fee policy and agree to abide by these terms.

Signature _____
(Must be signed by person responsible for paying fees)

Date ____/____/2015

Witness _____